

Downtown
United States District Court
880 Front Street, 4th Floor
San Diego, Ca 92101
(619)702-7973
Fax: (619)702-7977

ROBERTS

Copy Centers

"Your One Stop Copy Shop"

☐ Pick Up

☐ Mail

☐ Phone _____

Case Name:

Case No.: _____

PRAECIPE FOR COPIES

First & Last Name (please print) _____

Address: _____

Phone Number: _____

Date Issued: _____

Certified Copies: ☐ Yes ☐ No

Please issue copies of the following documents:
(Note: Please paper clip documents to be copied)

# of Copies	Description	Document Number	# of pages @ 9¢	Cost
Total:				